

# **Heath Crossing Homeowners Association, Inc.**

## **Notice of Annual Meeting**

February 25, 2016

January 25, 2016

Dear Heath Crossing Homeowner,

As the Manager for Heath Crossing Homeowners Association, Inc., I am pleased to inform you of the Annual Meeting to be held on Thursday, February 25, 2016. The purpose of this meeting is to conduct normal business of the Association, present information on current affairs of the Association as well as elect one (1) officer to the Board of Directors.

Enclosed you will find a proxy, which can be used in the event that you are unable to attend the meeting, a candidate form to complete if you are interested in serving on the Board and the agenda for the meeting. If you are unable to attend the meeting it is very important that you assign your proxy. If you do not want to assign your proxy to a specific neighbor or a current Board member to vote on your behalf, please check the box next to the following statement. "Proxy for quorum only, not assigning vote".

Specifics on the meeting is below:

Location: City of Heath  
200 Laurence Dr.  
Heath, TX 75032  
Date: Thursday, February 25, 2016  
Time: 7:00pm -8:00pm

Check in will begin at 6:45pm. We look forward to seeing you on Thursday, February 25, 2016. If you have any questions regarding the meeting or any other matter please feel free to contact me or my staff at 214-705-1615 or via email at [Danielle@LegacySouthwestpm.com](mailto:Danielle@LegacySouthwestpm.com).

Sincerely,



Danielle Lascalere, CMCA, AMS  
Legacy Southwest Property Management, LP  
Managing Agent for Heath Crossing Homeowners Association, Inc.

**Heath Crossing Homeowners Association, Inc.**  
**2016 Annual Meeting Agenda**

- I. Call meeting to order
- II. Establish quorum
  - a. Percentage of homeowners present to hold a meeting
- III. Introductions
  - a. Board of Directors
- IV. Management
- V. 2015 Financial Review
- VI. 2016 proposed Budget
- VII. Board of Directors Election
  - a. Candidate Presentation
  - b. Floor Nominations
  - c. Election
- VIII. Common Area Improvements
  - a. Entrance Monuments
- IX. Election Results
- X. Adjournment

# Heath Crossing Homeowners Association, Inc.

2016 Annual Meeting

## Candidate Questionnaire

Name: \_\_\_\_\_ Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Introduce yourself; include business, Homeowner Association experience and number of years as a member of Heath Crossing Homeowners Association, Inc.

\_\_\_\_\_

Reason(s) for running for the Board of Directors. Include all neighborhood interest and goals that you would like to see accomplished for the Association.

\_\_\_\_\_

Areas that you feel can be improved upon with the Association and Board of Directors

\_\_\_\_\_

What areas could you make the greatest contribution: Architectural, financial, legal, maintenance, social, etc.

\_\_\_\_\_

Do you have any commitments that will deter you from serving on the Board of Directors? (Travel, employment, other meetings) \_\_\_\_\_

By submitting this form and signing below, I acknowledge that I accept those responsibilities as described in the Governing Documents of the Association if elected. I am also aware that information provided on this questionnaire will be published in the 2016 Annual Meeting packet.

\_\_\_\_\_  
Signed

\_\_\_\_\_  
Date

**Please return this form no later than February 15, 2016 via email to  
Danielle@Legacysouthwestpm.com or by mail to 5760 Legacy Dr. Ste. B3-425, Plano, TX 75024.**